

Greetings all!

First a heartfelt thank you for all the wonderful items that have been donated by all of you, as well as by area businesses. At this moment, we have more than sixty items that will go up for bid when our online site opens on Thursday. As you know, we closed our donations on February 28, so no more items can be accepted at this point.

As for our online GiveButter site, I am including directions on how to register and how to bid.

Now, how it will work. The first thing you must do is register on the GiveButter site. You can do that as soon as you finish reading the directions or any time after that. Once bidding opens on Thursday, you may place your bids and counter bids. The site updates bids as they happen and you can follow along.

Now the hard part, since we will have in person bidding on Sunday the 23rd, online bidding will stop on Friday the 21st at midnight. The high bid will be transferred from the online site to a bidding card which will be located, with the item, in the lobby of Williamson Performing Arts Center in Fairfield, ME. So if you really want an item and won't be in attendance at the concert on Sunday, please take that into consideration when bidding! Go high!

In person bidding will begin Sunday at noon and continue until the end of the concert. Payment will need to be made and items collected by 6:00 pm. In person payment can be made with cash or by credit card, as we've added that availability. If the high bid comes from the online site on Friday, and that person is not at the concert, that person will be notified and we'll set up payment on the site. Gift cards for those not in attendance can be mailed, but for large items, please arrange with someone to collect them.

Donations will also be accepted on Sunday.

Now how to register.

1. **Enter** [givebutter.com/c/W45zb9](https://givebutter.com/c/W45zb9) This will bring you to the main page of our auction site.
2. On the top of the page, you will see Pineland Suzuki School, Overview and auction. Click on auction.
3. On the auction page, you will see a big blue button that says "Register to Bid". Click "Register to Bid".
4. On the next screen you will see "Sign Up" or "Sign In". Click on "Sign Up". Click on "Sign Up".
5. Enter your details. Click "Sign Up". A verification code will be sent to your email.
6. Enter the verification code sent to your email. It may take a minute to get the email. Be patient!

7. Next, you will be asked if you want to set up a profile. **Skip profile. Do not enter your payment information!!!**
8. Click “Complete registration”.

And now, how to bid online:

1. **Enter** [givebutter.com/c/W45zb9](http://givebutter.com/c/W45zb9) This will bring you to the main page of our auction site.
2. On the top of the page, you will see Pineland Suzuki School, Overview and auction. Click on auction.
3. On the auction page, you will see a big blue button that says “Register to Bid”. Click “Register to Bid”.
4. On the next screen you will see “Sign Up” or “Sign In”. Click on “Sign In”.
5. This should take you to the auction page once we go live on Thursday.
6. Explore the auction items and click on the one on which you would like to bid.
7. Enter the amount you would like to bid, which must be higher than the starting price, or previous bid.
8. Select the Bidder or ID.
9. Click “Manually Add Bid”.
10. You’re in the race!!!
11. If someone out bids you, you’ll receive an email notifying you that you’ve been outbid.
12. Then repeat steps to up your bid.!!!

Hope this helps! Please email me at [sotomatic2@gmail.com](mailto:sotomatic2@gmail.com) with questions.

Have fun!

Sincerely,

Shar Soto  
Silent Auction Chair